

Recording to a USB Guide

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Why record to a USB?

Recording to a USB is useful in situations where your recording(s) will require edits or effects in post-production.

1. You're doing a **manual pre-record**. You might be making a show that will require the addition of effects, jingles or edits.
2. You're making a **podcast** and you want your recording in digital form, ready to be edited and uploaded to the host website/platform.
3. You're using our microphones to **record voice(s)** to make jingles, effects, or to use as part of a drama or documentary programme, for example.

How to record to a USB

- Plug your USB stick into the **sound desk** (top centre, just left of the display screen).
- Press the **'View' button** below the USB slot.
- The **display screen** will change to show a picture of a cassette tape.
- The row of rotary knobs below the screen correspond to the instructions on the screen ('Record'; 'Stop'; 'Play'; etc.)
- When you're ready to record, press the rotary knob 'Record'.
- **Do your recording on the desk entirely as normal.**
 - Remember to solo the channels you're using.
 - Remember not to switch broadcast control! You're recording – not going live on air.
- When you're finished, press 'Stop'.
- **Do not unplug your USB stick** while the 'Access' light directly below the USB slot is still orange. The light takes a few seconds to turn off after you press 'Stop'.
 - While the 'Access' light is flashing, the desk is still copying your recording to your USB stick.



Tips and Tricks

- Try to do a short **test recording** before you do your recording proper. The Cam FM sound desks will work with most up-to-date USB sticks, but it's important to test it before you start recording proper.
 - You also need to be sure there's enough space on your USB stick.
- The display screen will tell you the **file name** of every recording you make and a timer. The file name is in the format: *R_YEARmonthDAY-HRminSEC*. These tools will be useful when it comes to editing your file!