

Recording to USB Guide

Why record to a USB?

Recording to a USB is useful when your recording(s) will require edits or effects in postproduction. Examples include:

- 1. You're doing a manual pre-record. You might be making a show that will require the addition of effects, jingles or edits.
- 2. You're making a podcast, and you want your digital recording ready to be edited and uploaded to the Cam FM Podcasts site.
- 3. You're using our microphones to record voice(s) to make jingles and effects or to use in a drama or documentary programme, for example.

How to record to a USB

- Plug your USB stick into the sound desk (top centre, just left of the display screen).
- Press the 'View' button below the USB slot.
- The display screen will change to show a picture of a cassette tape.
- The row of rotary knobs below the screen corresponds to the instructions on the screen ('Record'; 'Stop'; 'Play'; etc.)
- When you're ready to record, press the rotary knob 'Recor
- Do your recording on the desk entirely as normal.
 - Remember to solo the channels you're using.
 - Remember not to switch broadcast control
- You're recording not going live on air.
- When you're finished, press 'Stop'.
- **Do not unplug your USB stick** while the 'Access' light directly below the USB slot is still orange. The light takes a few seconds to turn off after you press 'Stop'
 - While the 'Access' light is flashing, the desk is still copying your recording to your USB stick.



- **Try to do a short test recording** before you start recording properly. The Cam FM sound desks will work with most up-to-date USB sticks, but it's important to test them before you start recording properly.
- You also need to ensure enough space on your USB stick.
- The display screen will tell you the file name of every recording you make and a timer. The file name is in the format R_YEARmonthDAY-HRminSEC. These tools will be useful when editing your file!

