

Zoiper Guide

Cam FM Guide, Updated 2019-20

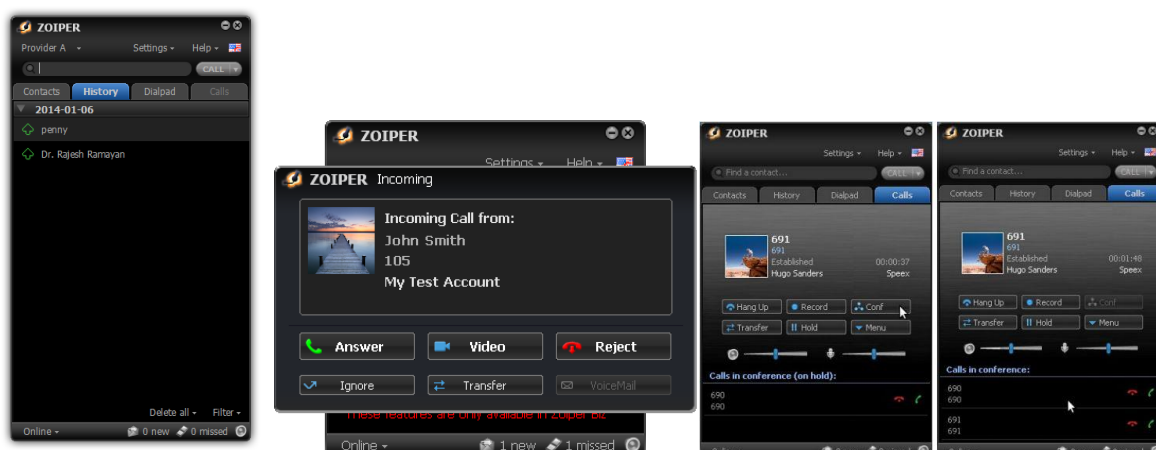
Zoiper is Cam FM's phone-in system.

Use it if you'd like to have guest(s) on your show who can't be in the studio for any reason, or for phone-in competitions and quizzes.



How to use Zoiper

- Open up Zoiper on the Studio computer.
 - To find it, either use the icon on the desktop home screen or click 'Start' (bottom left hand corner) → Internet → Zoiper
- Get the person(s) to call in at 01223 790888 – ask them to call in during a song (or equivalent) so that you can talk to them before you both go live on air!
- Click 'Answer' when the pop-up 'Incoming Call' box appears.
- To calibrate volume levels, solo the 'Phone-in' track on the studio desk – the 'Studio Computer' audio channel and 'Phone-in' audio channel are entirely separate.
 - Usually, but not always, you will have to raise the 'Phone-in' channel's level.
- Using 'solo', you can talk to your guest **without going live on air**. Simply speak into your microphone. The faders for the mics in the studio don't need to be up or soloed – they will be able to hear you regardless of faders/solos!
 - Callers cannot hear anything from the sound desk other than what you say through the mic(s)!
- To have multiple people on the call at once, click 'Conf' or 'Conference' – the system automatically sets up a conference call, and adds the relevant people (e.g. Bumps!).
- When you're ready **to go live on air**, just bring up the fader on the 'Phone-in' channel.



Example images: (respectively)

- The Zoiper home screen
- The 'Incoming Call' pop-up box
- Setting up a 'Conference' with multiple people